





KARLA GREEN

Waitress

CONTACT

karla.green91@gmail.com 
(123) 456-7890 
Pittsburgh, PA 
[LinkedIn](#) 

EDUCATION

Diploma
JP Stevens High School
Pittsburgh, PA
2008 - 2012

SKILLS

Organized
Collaboration
Customer Oriented
Personable
Sales
Outgoing

CAREER OBJECTIVE

Seeking to leverage 7 years of experience as a waitress to deliver exceptional customer service to patrons in a fast-paced, high volume restaurant.

WORK EXPERIENCE

Waitress

The Commoner Restaurant

2020 - current / Pittsburgh, PA

- Maintained a positive, customer-first attitude to exceed weekly sales targets by 15%
- Prepared custom alcoholic and non-alcoholic beverages for patrons in a timely, accurate manner
- Recognized as the employee of the month in July 2020 for exceptional customer service

Server

Primanti Brothers

2019 - 2020 / Pittsburgh, PA

- Maintained extensive knowledge of the menu - ranging from the origin of ingredients through cooking methodology - to educate guests and answer all of their questions
- Surpassed sales targets by 10% by up-selling appetizers, drinks, and entrees catered to specific tastes and interests of patrons
- Ensured all dietary restrictions of guests were followed and guided guests to menu items that met their dietary needs
- Collaborated with other servers to minimize wait times for all customers, regardless of which table they were assigned

Cashier

Giant Eagle Supermarket

2012 - 2019 / Pittsburgh, PA

- Collaborated with other cashiers and service staff to reduce wait times at all checkout stations
- Properly completed all cash and credit transactions by ensuring that transaction totals matched recorded receipt totals
- Maintained a positive, courteous attitude when helping shoppers to ensure a positive experience
- Recognized as the employee of the month for August 2017, March 2018, and January 2019