

# RILEY BURTON

## Volunteer Firefighter

✉ rburton76@gmail.com

☎ (123) 456-7890

📍 Houston, TX

🌐 linkedin.com/in/riley-burton

## WORK EXPERIENCE

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### Volunteer Firefighter

#### Scotch Plains Fire Department

📅 2014 - current 📍 Houston, TX

- Attended 35% of department calls annually, and participated in 10 drills each year
- Collaborated with 10 volunteers and 15 full-time firefighters to reorganize station, reducing response time by 6 minutes
- Operated 20+ types of equipment, including hose connectors, chemical suppressants, ladders, extinguishers, and fire hooks
- Performed CPR for 52 individuals with a 90% survival rate and .5 second rate of transfer between compressions and ventilation
- Honored as Volunteer Firefighter of the Year in 2016 and 2019 for demonstrating courage beyond job requirements and saving 8 lives from unsafe fire and flood conditions

### Volunteer Firefighter

#### Berkeley Heights Fire Department

📅 2009 - 2014 📍 Houston, TX

- Responded to Santa Rosa and Sonoma county fires, collaborating with UC David VetMed to save 1,500+ animals from brush fires
- Acted as "Station Dad," cooking meals and boosting morale for 50+ district firefighters by orchestrating 2 quarterly potlucks
- Provided fire station services, including custodial work and vehicle repairs that reduced station expenses by \$55K and enabled the purchase of 3 new fire trucks during tenure
- Excelled on the Firefighter Program Entrance Exam, scoring in the 99th percentile

### Volunteer EMT

#### Spring Hills EMS

📅 2005 - 2009 📍 Houston, TX

- Maintained a high standard of personal and vehicle hygiene, reducing instance of bloodborne pathogen transmission by 19%
- Calmed patients, and maintained control while working under stressful situations
- Maintained physical fitness, lifting 125+ pounds and incurring 0 work-related injuries
- Responded to ~8 calls per shift, becoming one of the most used EMS crew in the Spring Hills Area

## EDUCATION

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High school diploma

#### Memorial Senior High School

📅 2001 - 2005

📍 Houston, TX

## SKILLS

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Safety

CPR/ AED

Physical Fitness

Teamwork

Ladders

- Operated emergency vehicles 3 times per week, reducing wait time to reach patients by 5%
- Provided life-saving treatment for more than 500 patients