

MAYA ANDERSON

Tableau Administrator

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☎ (123) 456-7890

📍 Hopkinton, MA

🌐 [LinkedIn](#)

🐙 [Github](#)

EDUCATION

Bachelor of Science

Computer Science and
Engineering

**Massachusetts Institute of
Technology**

📅 2010 - 2014

📍 Cambridge, MA

SKILLS

- Active Directory
- Git
- TabCmd
- SQL
- Alation
- F5 BIG-IP
- Tableau Desktop
- Betabase
- Kafka
- SQL Queries
- Splunk
- Qualys

CERTIFICATIONS

- Tableau Server Certified Professional

WORK EXPERIENCE

Tableau Administrator

Dell Technologies

📅 2020 - current

📍 Hopkinton, MA

- Improved dashboard load times by 48% through Metabase's performance optimization techniques, resulting in enhanced user experience
- Introduced security best practices, which reduced unauthorized access incidents by 51% and enhanced data integrity
- Collaborated with cross-functional teams using the Tableau collaboration kit to gather requirements and deliver custom data visualizations that **led to 33% faster decision-making**
- Upgraded Tableau Server to 2023.2 with 6% minimal downtime, introducing new features and improving overall system stability

Data Engineer

IBM

📅 2017 - 2020

📍 Cambridge, MA

- Ensured reliable data extraction, transformation, and loading (ETL) by monitoring and improving ETL job success rates
- Tuned SQL queries and indexing, **resulting in a 16% improvement in query performance** within the data warehouse
- Implemented real-time data streaming using Kafka that enabled data updates to be processed within 2 seconds of arrival
- Developed automation scripts for routine data transformations, reducing manual intervention by 78%

Database Administrator

Biogen

📅 2014 - 2017

📍 Cambridge, MA

- Conducted regular security audits and updates, ensuring compliance with industry regulations and decreasing security vulnerabilities by 30%
- Initiated automated daily Azure Backups, which reduced data recovery time by 66% and enhanced disaster recovery readiness
- Managed and optimized a multi-terabyte data warehouse that **improved query performance by 42%**
- Executed SQL scripts for data transformation and led to a 28% improvement in data quality and accuracy