

# MALEEHA WOOLLEY

*Senior Scrum Master*

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📞 (123) 456-7890

📍 Denver, CO

🌐 [LinkedIn](#)

## EDUCATION

Bachelor of Science

Computer Science

**University of Colorado**

📅 September 2011 - June 2015

📍 Boulder, CO

## SKILLS

- Certified Scrum Master (CSM)
- Certified Scrum Practitioner (CSP)
- Agile Development and Best Practices
- Agile Frameworks - Scrum, Kanban, XP
- Jira, Confluence
- MS Excel, Powerpoint, Project, Visio
- User Stories, ATDD, TDD

## WORK EXPERIENCE

### Senior Scrum Master

#### Spectrum

📅 January 2018 - current

📍 Denver, CO

- **Acted as a servant leader and coach for 6 Agile Scrum teams**, ensuring the effective use and practice of the Agile framework
- **Overhauled 15+ complex projects**
- Managed 100% of the Scrum process from initiation to management to delivery
- Managed and supported all efforts of 3 development teams to simplify and enhance the customer experience
- Supported 7 stakeholders to ensure the highest quality products to customers
- Doubled team velocity, throughput, burndown, and cumulative flow of 4 cross-functional teams

### Scrum Master

#### Tek Systems

📅 June 2015 - January 2018

📍 Boulder, CO

- **Led 10+ Agile Scrum teams** dedicated to developing the digital and technology roadmap
- Managed core Agile ceremonies in team environments: Sprint Planning, Daily Stand-up, Sprint Review, and Sprint Retrospectives
- **Coordinated and collaborated with 3 other product teams** related to project dependencies and relationships
- Ensured that 100% of inter-team risks, impediments, and blockers were identified, communicated, and resolved
- Supported and educated 4 product owners with respect to grooming and maintaining product backlogs
- Managed and reported on 100% of the tasks and activities assigned to the Scrum teams

### Scrum Master Intern

#### eTeam Inc.

📅 April 2014 - May 2015

📍 Broomfield, CO

- **Helped navigate Scrum events**, including Sprint Review for an 11-person team
- Assisted management with backlog refinement sessions for **6 Development Teams**