

# SHOLAH ADELEWA

## Sales Manager

✉ sholah@email.com

☎ (123) 456-7890

📍 Atlanta, GA

🌐 LinkedIn.com

## WORK EXPERIENCE

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### Sales Manager

#### SmartAsset

📅 2020 - current

📍 Atlanta, GA

- **Managed 12 account executives**, training and motivating the team to meet or exceed sales goals 93% of the time
- Traveled to recruit, hire, and **train 4 account executives**
- Evaluated sales objectives and results and drafted weekly, monthly, and quarterly reports to analyze statistics, adjust budgets and goals, and determine promotions
- Handled and cleared up complaints, responded to online reviews, and monitored the quality of outgoing and incoming phone calls to raise client satisfaction from 85% to 96%

### Registered Nurse

#### Medely

📅 2008 - 2020

📍 Atlanta, GA

- **Traveled to 8 states** to provide advanced life support and ICU care for understaffed hospitals, committing to 4 to 13-week contracts at a time
- **Registered and obtained vitals of 4-5 assigned patients each shift**, administered medications and IVs, and evaluated patients' progression or decline through monitoring and communication
- Listened to patients' concerns, observed symptoms and behavior, and partnered with physicians to adjust, remove, or add medications, supplements, and appropriate therapies
- Assisted fellow RNs with filling out patient charts, conducting basic health checks, and maintaining a sterile and safe environment

### Registered Nurse

#### CVS Health

📅 2005 - 2008

📍 Atlanta, GA

- Completed intake forms, performed blood pressure, weight, and temperature checks, **caring for 15-22 patients each day**
- Drew blood and collected specimens for lab work, administered medicines and injections, and operated EKG machine
- Answered questions in alignment with physician's protocols, educated patients regarding health and lifestyle, and encouraged follow-ups, **resulting in 83% of patients returning for preventative care**

## EDUCATION

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Bachelor of Science

Nursing

University of Georgia

📅 2001 - 2005

📍 Atlanta, GA

## SKILLS

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- Hardworking
- Microsoft Excel
- Teamwork
- Problem Solving
- Verbal Communication
- Planning

## LICENSES

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- Registered Nurse - GA
- Advanced Life Support (ALS)