

# SHOLAH ADELEWA

*Sales Manager*

✉ sholah@email.com

☎ (123) 456-7890

📍 Atlanta, GA

🌐 LinkedIn.com

## EDUCATION

Bachelor of Science

Nursing

University of Georgia

📅 2001 - 2005

📍 Atlanta, GA

## SKILLS

- Hardworking
- Microsoft Excel
- Teamwork
- Problem Solving
- Verbal Communication
- Planning

## LICENSES

- Registered Nurse - GA
- Advanced Life Support (ALS)

## WORK EXPERIENCE

### Sales Manager

#### SmartAsset

📅 2020 - current 📍 Atlanta, GA

- Managed 12 account executives, training and motivating the team to meet or exceed sales goals 93% of the time
- Traveled to recruit, hire, and train 4 account executives
- Evaluated sales objectives and results and drafted weekly, monthly, and quarterly reports to analyze statistics, adjust budgets and goals, and determine promotions
- Handled and cleared up complaints, responded to online reviews, and monitored the quality of outgoing and incoming phone calls to raise client satisfaction from 85% to 96%

### Registered Nurse

#### Medely

📅 2008 - 2020 📍 Atlanta, GA

- Traveled to 8 states to provide advanced life support and ICU care for understaffed hospitals, committing to 4 to 13-week contracts at a time
- Registered and obtained vitals of 4-5 assigned patients each shift, administered medications and IVs, and evaluated patients' progression or decline through monitoring and communication
- Listened to patients' concerns, observed symptoms and behavior, and partnered with physicians to adjust, remove, or add medications, supplements, and appropriate therapies
- Assisted fellow RNs with filling out patient charts, conducting basic health checks, and maintaining a sterile and safe environment

### Registered Nurse

#### CVS Health

📅 2005 - 2008 📍 Atlanta, GA

- Completed intake forms, performed blood pressure, weight, and temperature checks, caring for 15-22 patients each day
- Drew blood and collected specimens for lab work, administered medicines and injections, and operated EKG machine
- Answered questions in alignment with physician's protocols, educated patients regarding health and lifestyle, and encouraged follow-ups, resulting in 83% of patients returning for preventative care