

OLIVIA CAMPOS

*Restaurant Assistant
Manager*

✉ olcamp123@email.com

☎ (123) 456-7890

📍 Pittsburgh, PA

🌐 [LinkedIn](#)

EDUCATION

High school diploma

**Upper Saint Clair High
School**

📅 2006 - 2010

📍 Pittsburgh, PA

WORK EXPERIENCE

Restaurant Assistant Manager

Katie O's Restaurant

📅 2018 - current

📍 Pittsburgh, PA

- Spearheaded restructuring of menu items, including the elimination of 12+ items, reducing the occurrence of diner "paradox of choice"
- Delivered exceptional service, earning a 4.9-star rating on Google
- Communicated with FOH and BOH staff, reducing unnecessary staff stress and turnover by 8%
- Overhauled menu pricing, calculating ideal price-points for menu items, using raw food costs and ideal food cost percentages, **increasing net revenue by 13%**
- Utilized Schedulefly software systems to assign shifts, ensuring weekends, holidays and events were well-staffed, increasing service capacity by 7% during peak hours

Restaurant Assistant Manager

Chili's Grill & Bar

📅 2012 - 2018

📍 Pittsburgh, PA

- Assisted with conducting interviews and provided mentorship for new hires, reducing injury occurrence by 6%
- Ensured staff followed all sanitation and safety policies, posting hand-washing, and dish cleaning protocols throughout the kitchen, resulting in a 98% on 2 2018 health inspections
- Applied for, renewed, and ensured compliance with 6+ licenses
- Maintained weekend and holiday availability, guaranteeing 0 understaffed nights
- Supervised employees with respect, **increasing staff loyalty and reducing turnover by 16%**

SKILLS

- Detail-oriented
- Payroll
- Problem-solving
- Collaboration
- Leadership
- Sales