

# ZOEY PETERSON

*Public Accountant*

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☎ (123) 456-7890

📍 Salt Lake City, UT

🌐 [LinkedIn](#)

## EDUCATION

Bachelor of Science  
Accounting

**Brigham Young University**

📅 2004 - 2008

📍 Provo, UT

## SKILLS

- NetSuite
- CCH Axcess Tax
- AuditFile
- Alteryx
- Citrix ShareFile
- FactSet
- TSheets
- Cisco Webex
- Wolters Kluwer CCH Axcess

## CERTIFICATIONS

- Certified Public Accountant (CPA)

## WORK EXPERIENCE

Public Accountant

**KPMG LLP**

📅 October 2016 - current

📍 Salt Lake City, UT

- Implemented Alteryx for data analytics and **reduced time spent on data cleaning and preparation tasks by 46%.**
- Leveraged CCH Axcess Tax to prepare and review 250+ tax returns annually while ensuring accuracy and compliance with tax laws.
- Facilitated effective communication and collaboration among team members and clients by conducting remote audit meetings on Cisco Webex.
- Trained a team of 5 junior accountants in NetSuite and CCH Axcess Tax to increase their productivity.
- Helped clients make informed business decisions and increase profits by an average of 12% in 9 major projects by using FactSet for data collection and analysis.

## Financial Analyst

**Qualtrics**

📅 August 2011 - August 2016

📍 Provo, UT

- **Used FactSet for comprehensive financial analysis and modeling** to support and enhance the company's decision-making capabilities.
- Improved the accuracy of predictions by 18% by developing and optimizing financial forecasting models using FactSet.
- Identified and rectified previously unnoticed discrepancies by employing AuditFile for internal audit purposes.
- Implemented TSheets for tracking project costs, providing real-time visibility, and reducing budget overruns by 38%.

## Payroll Administrator

**Vivint Smart Home**

📅 May 2008 - July 2011

📍 Provo, UT

- Streamlined the payroll process for 8,800+ employees nationwide using NetSuite and reduced payroll errors by 9%.
- Led weekly payroll reconciliation meetings via Cisco Webex, ensuring accurate and timely payment for all employees.
- Oversaw a project to automate employee time-tracking using TSheets and **reduced time discrepancies by 24%.**
- Managed secure and confidential payroll data exchange with external auditors using Citrix ShareFile.