


# JULIE SANDERS

## Licensed Dental Assistant (LDA)

### CONTACT

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Dakota, MN 

[LinkedIn](#) 

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### EDUCATION

Dental Assistant  
Hibbing Community  
College  
2015 - 2016  
Hibbing, MN

### SKILLS

Clinical Sedation  
X-rays  
Extractions  
Electronic Medical Records  
(EMR)  
Fabrication  
Dental Instrument  
Preparation/ Sterilization  
Vital Signs

### CERTIFICATIONS

DANB Certified Dental  
Assistant (CDA)  
Intravenous Clinical Sedation  
Certification  
Nitrous Oxide Certification  
Basic Life Support  
Certification(ARC)

### WORK EXPERIENCE

#### Licensed Dental Assistant (Oral Surgery)

Metro Dentalcare

2017 - current / Dakota, MN

- Administered intravenous sedatives to 40+ monthly patients before procedures and assisted dentist throughout the procedure to ensure proper care
- Managed and stocked 100% of treatment areas/carts, and dental-related facility inventory to ensure streamlined patient care
- Supervised emergency referrals and ensured they went to providers 100% on time
- Organized referrals to Oral Medicine, Neurology, and Infectious Disease clinics
- Managed and tracked 100% of clinic repairs to equipment and remodeling or upgrades to clinic or area space
- Scanned patient care documents into patient charts and ordered medical records from 15+ outside medical/dental clinics or hospitals

#### Licensed Dental Assistant

Dymentum Health

2016 - 2017 / Duluth, MN

- Obtained, reviewed, and provided health histories for 6 dentists at the beginning of every appointment before treatment was started
- Monitored blood pressure and pulse before starting any treatment following state guidelines
- Provided and mounted diagnostic radiographs for 120+ weekly patients as prescribed by dentists
- Fabricated 100+ monthly mouth guards, temporary crowns, custom impression trays, bleach trays, and casting models/dyes as needed
- Organized 100% of dental materials, including cements, amalgam, composite, and impression materials
- Coached 25+ daily patients on personal oral healthcare and post-op instructions