



JULIE SANDERS

LICENSED DENTAL ASSISTANT (LDA)

CONTACT

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Dakota, MN 

[LinkedIn](#) 

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EDUCATION

Dental Assistant

Hibbing Community College

2015 - 2016

Hibbing, MN

SKILLS

Clinical Sedation

X-rays

Extractions

Electronic Medical Records
(EMR)

Fabrication

Dental Instrument
Preparation/ Sterilization

Vital Signs

WORK EXPERIENCE

Licensed Dental Assistant (Oral Surgery)

Metro Dentalcare

2017 - current / Dakota, MN

- Administered intravenous sedatives to 40+ monthly patients before procedures and assisted dentist throughout the procedure
- Managed and stocked 100% of treatment areas/carts, and dental-related facility inventory to ensure streamlined patient care
- Supervised emergency referrals and **ensured they went to providers 100% on time**
- Organized referrals to Oral Medicine, Neurology, and Infectious Disease clinics
- **Managed and tracked 100% of clinic repairs** to equipment and remodeling or upgrades to clinic or area space
- Scanned patient care documents into patient charts and ordered medical records from 15+ outside medical/dental clinics or hospitals

Licensed Dental Assistant

Dymentum Health

2016 - 2017 / Duluth, MN

- Obtained, reviewed, and provided health histories for 6 dentists at the beginning of every appointment before treatment was started
- Monitored blood pressure and pulse before starting any treatment following state guidelines
- Provided and mounted diagnostic radiographs for 120+ weekly patients as prescribed by dentists
- **Fabricated 100+ monthly mouth guards**, temporary crowns, custom impression trays, bleach trays, and casting models/dyes as needed
- **Organized 100% of dental materials**, including cements, amalgam, composite, and impression materials

CERTIFICATIONS

- DANB Certified Dental Assistant (CDA)
- Intravenous Clinical Sedation Certification
- Nitrous Oxide Certification
- Basic Life Support Certification(ARC)