Senior Business Analyst

nyssa.raatko@email.com

(123) 456-7890

Jersey City, NJ

[LinkedIn](http://linkedin.com/in/nyssa-raatko)

**Dear Mr. Hawkinson:**

As an accomplished professional with experience analyzing processes and implementing solutions to achieve organizational goals, I am excited to pursue your open senior business analyst role. My record of managing projects throughout all phases is extensive, and I am confident I will significantly contribute to ABM’s 10 percent sales revenue increase and market share (5 percent growth) objectives.

Your job listing discusses the need for someone to lead reviews of business processes and develop optimization strategies. During my tenure at HP, I helped improve processes for various products by lowering costs and improving conversion rates, generating $4.8 million in incremental annual revenue. Through this experience, I have developed a rigorous, data-driven framework to identify blockers for better execution.

Furthermore, I excel at collaborating with cross-functional decision-makers and motivating teams to create goal-oriented business solutions. In 2020, I successfully mediated executive disagreements regarding product features and helped them reach a consensus, which allowed HP to complete a major project that produced a new product. My business analysis and project execution position me well to provide direction and momentum to your new technology initiatives to help accomplish one of your stated quarterly goals.

Among my peers and clients, I am regarded as an analytical expert, and my history of translating stakeholder requirements into effective results that deliver positive sales growth will serve your goals well. If partnering together piques your interest, I look forward to further discussing how I can contribute to the growth of ABM’s market share, revenue, and bottom line.

Thank you,

**Nyssa Raatko**

NYSSA RAATKO

**ENCLOSURES**

Resume

Application

**Mark Hawkinson, President**

ABM Industries

One Liberty Plaza, 7th Floor

New York, NY 10006

**January 13, 2023**