





HALLEY FEENEY

NYS REAL ESTATE AGENT

CONTACT

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(123) 456-7890 
New York, NY 
[LinkedIn](#) 

EDUCATION

High school diploma
JFK Senior High School
2004 - 2008
New York, NY

SKILLS

Detail-oriented
Teamwork
Empathetic
Multi-tasking
Bilingual (Spanish)
Flexible

LICENSE

Real Estate Broker, NYS

WORK EXPERIENCE

NYS Real Estate Agent

Gotham Properties

2015 - current / New York, NY

- Offered buyers an unofficial appraisal and advised on market conditions, prices, and legal requirements
- Promoted property sales through advertisements and digital campaigns, open houses, and participation in multiple listing services, which increased annual revenue by 9%
- Organized property closings and drew up contracts, overseeing signatures and closing details
- Referred clients to an established network of 66+ third parties to assist in legal, financial, and construction matters
- Attended conventions, seminars, and staff conferences to grow knowledge regarding markets and advertising campaigns, participating in 100+ hours per year of continued education
- Delivered presentations to current and prospective clients and prepared notes and responses to questions to streamline meetings

Junior Real Estate Agent

Brooklyn Group

2010 - 2015 / Brooklyn, NY

- Managed and updated listings of available properties for sale and rent in NYS areas, eliminating sold listings within 24 hours
- Compared properties with 15-20 others that sold to determine competitive market price, and communicated details with prospective clients
- Advised sellers on cosmetic changes and additions to properties to increase the value to potential buyers, with 63% of homes selling for \$17k or more over the original value
- Designed digital campaigns, advertising flyers, and promotional items to draw in over 48 personal clients

Sales Representative

Solarwide Energy

2008 - 2010 / New York, NY

- Serviced new and existing accounts by planning work schedule to call on existing or potential sales outlets and other trade factors
- Achieved 4% of new customer acquisition via outbound sales calls
- Recommended changes in products and services by evaluating energy results and competitive developments