

LUIGI CAVALIERE

Medical Recruiter

✉ l.cavaliere@email.com

☎ (123) 456-7890

📍 Columbia, SC

in [LinkedIn](#)

WORK EXPERIENCE

Healthcare Recruiter

Lexington Medical Center

📅 2017 - current

📍 West Columbia, SC

- Recruited 376 candidates by leveraging multiple tools, including LinkedIn, Glassdoor, ZipRecruiter, and Facebook
- Screened and presented 200+ candidates to 47 hiring managers, medical directors, and relevant staff members
- Evaluated 250+ background checks, references, and certification reviews, increasing hiring efficiency by 34%
- Developed relationships with 3 medical schools and attended 18 career fairs events, **increasing candidate numbers by 41%**
- Cold-called candidates, physicians, and hospitals seeking applicants

Corporate Recruiter

BlueCross BlueShield of South Carolina

📅 2012 - 2017

📍 Columbia, SC

- Conducted full cycle recruitment of medical providers, including negotiating fees and building a provider network
- Assembled and reviewed 479 contracts using DocuSign
- Guided 228 new medical providers through the compensation & pension credentialing process
- **Created 23 training materials**, like flyers and handbooks

Staffing Coordinator

Midlands Health and Rehabilitation Center

📅 2008 - 2012

📍 Columbia, SC

- Managed high-volume cold calling and recruited 522 candidates
- **Evaluated 2.1K resumes** and interviewed 475+ candidates
- Secured and processed 675 employment contracts

Recruitment Assistant

SC Department of Revenue

📅 2006 - 2008

📍 Columbia, SC

- Networked with 500+ medical field candidates using online job boards and social media such as Facebook and LinkedIn
- **Oversaw interviews of 460+ prospective employees**

EDUCATION

Bachelor of Arts

Organizational Leadership/HR

Anderson University

📅 2002 - 2006

📍 Anderson, SC

SKILLS

- Customer Service
- Medical Administration
- Database Management
- Written Communication
- Cold Calling
- Benefits/Compensation
- Applicant Tracking Systems
- Medical Terminology