

Ronna Jackson

Hospital Pharmacy Technician

Expert Certified Pharmacy Technician bringing 8 years of progressive inpatient and outpatient hospital pharmacy experience. Well-organized and accurate pharmacy professional specializing in IV medications, compounding, and hospital inventory management. Successfully delivers the right medicine to the right patient while meeting and often exceeding unit benchmarks.

WORK EXPERIENCE

St. Mary's Medical Center

Hospital Pharmacy Technician

San Francisco, CA | 2014 - current

- Organize medications for pharmacist to review by profiling prescriptions; preparing labels and calculating quantities to ensure time-to-floor benchmarks are met or exceeded.
- Experienced with IV dosage calculations; error-free calculations for safe patient care.
- Accurate inventory management of all medications and supplies; proper stocking of medication to ensure no errors and provides for 100% stock availability, while increasing inventory turnover and decreasing hospital spend.
- Maintain all Pyxis machines throughout the hospital including inventory management, system access, and general usability ensuring hospital staff have 100% stock availability.

Saint Francis Memorial Hospital

Hospital Pharmacy Technician

San Francisco, CA | 2013 - 2014

- Accurately and efficiently filled prescriptions as requested by hospital physicians for admitted, Emergency Department, and all other units of patients with no errors.
- Quickly delivered prepared medications to requesting floors for distribution by unit personnel ensuring patient delivery benchmarks were met or exceeded.
- Used standardized recipes for compounding mixtures for ointments and creams to ensure 100% accuracy and efficacy for the patients.
- Assisted with monthly unit inspections to ensure OSHA compliance including Pyxis machine maintenance and inventory, IV drug storage, and label machines.
- Cross-trained for outpatient hospital responsibilities including retail best practices, trusted cash handling, and customer service excellence.

Oakley Law Offices

Receptionist

Seattle, WA | 2012 - 2013

- Answered all incoming telephone calls across 6 lines; answered questions, resolved issues, scheduled appointments, transferred to correct team member.
- Greeted clients and visitors. Escorted clients to their meeting room (set-up meeting room prior to client arrival for improved client experience).
- Confirmed and scheduled appointments using Microsoft Outlook for the legal team.
- Trained as a paralegal to support the legal team with reports, document preparation, and case filings.

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San Francisco, CA

[in LinkedIn](#)

SKILLS

Communication

Reliable

Thorough

Collaboration

Accountable

EDUCATION

Steel High School

Diploma

2008 - 2012

Pittsburgh, PA

CERTIFICATIONS

- Certified Pharmacy Technician (CPhT) - PTCB