





SHANE HARLOW

GROCERY STORE CASHIER

CONTACT

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Washington, DC 
[LinkedIn](#) 

EDUCATION

Diploma
ALJ High School
2012 - 2016
Washington, DC

CAREER OBJECTIVE

Experienced grocery store cashier with a track record as a top performer both individually and as a manager. Looking for an opportunity to continue developing my management skillset and contribute to a customer-first culture at Trader Joe's.

WORK EXPERIENCE

Grocery Store Cashier

ShopRite

2019 - current / Washington, DC

- Promoted to head cashier by demonstrating accountability, collaboration, and customer-focused service
- Supervised scheduling and management of a 5 cashier-team to ensure all shifts were covered across busy and slow times
- **Worked with 60+ daily customers** to understand pain points and assess the checkout experience for potential improvements
- Coached 18 new cashiers in POS system and company basics

Administrative Assistant

Del Pozo Law Offices

2017 - 2019 / Newark, NJ

- **Created a welcoming environment for 100+ weekly clients and potential clients** to ensure a positive first impression of the office
- Managed the calendars for all attorneys in the 7-person law office to ensure clients were helped
- Directed purchase and organization of all office supplies across 3 different offices
- Solicited inventory requests from 7 colleagues and 2 executives to promote a productive work environment

SKILLS

POS Systems; Leadership; Sales; Compassionate; Customer Service; Detail-oriented; Accountable