

FELIX HARRIS

Fund Accountant

CONTACT

f.harris@email.com 

(123) 456-7890 

Pittsburgh, PA 

[LinkedIn](#) 

EDUCATION

Bachelor of Science
Economics

University of Pennsylvania
2010 - 2014
Philadelphia, PA

SKILLS

Advent Geneva; Google Sheets;
Bloomberg AIM; RiskWatch;
Salesforce; Workiva; Sisense;
SteelEye; WorkFusion; Microsoft
Teams

CERTIFICATIONS

Certified Public Accountant (CPA)

WORK EXPERIENCE

BNY Mellon

Fund Accountant

2019 - current / Pittsburgh, PA

- Utilized Advent Geneva to streamline the fund accounting process, resulting in a 38% reduction in manual errors.
- Implemented a new reporting system using Google Sheets, reducing reporting time by 4-hour margin.
- Played a key role in the implementation of Bloomberg AIM, enhancing trade execution efficiency by 21%.
- Identified potential risks and mitigating strategies using RiskWatch, **reducing risk exposure by 19%**.

WESCO International, Inc.

Controller

2016 - 2019 / Pittsburgh, PA

- Integrated Salesforce CRM to streamline lead-to-revenue processes, **increasing sales conversions by 26%** within the first quarter.
- Deployed Workiva to enhance financial reporting and compliance, saving 19 hours per month.
- Led a cross-functional team in the implementation of Sisense for data analytics, resulting in a 37% increase in data-driven decision-making.
- Provided financial guidance to support strategic initiatives, contributing to a \$301K growth in quarterly revenue.

Aramark Corporation

Assistant Controller

2014 - 2016 / Philadelphia, PA

- Harnessed SteelEye compliance software to analyze trade data, achieving a 16% reduction in compliance violations.
- Leveraged WorkFusion's robotic process automation (RPA) to automate routine accounting tasks, resulting in a 29% reduction of manual errors.
- Collaborated with the finance team via Microsoft Teams to facilitate real-time communication, leading to a 41% improvement in cross-functional synergy.
- Played a key role in annual budgeting and financial analysis, helping achieve a **\$201K decrease in monthly expenses**.