

Dyonte Blake

Dental Assistant II

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(123) 456-7890

Raleigh, NC

 [LinkedIn](#)

WORK EXPERIENCE

Agape Health Services

Dental Assistant II

Washington, NC | 2015 - current

- Prepared treatment room for patients by following prescribed procedures and protocols.
- Prepared patients for dental treatment by welcoming them, comforting them, plus collected their medical records and medical history.
- Took vitals and collected patient medical history prior to the dentist entering the treatment room.
- Sterilized instrumentation then delivered to treatment area; positioned instruments for dentist's access, suctioning, and ease of passing.
- Perform digital imaging, prophylaxis, sealants, provide telephone refilling of medications. Record medication refills in patient record.
- Exposed and prepared radiographic studies, pouring, trimming, and polishing study cast.
- Fabricated temporary restoration material; cleaned and polished removal appliances.
- Helped the dentist manage medical emergencies by maintaining up-to-date CPR certifications, emergency drugs and oxygen supply, and emergency telephone directory. Aided in life-saving intervention of patient after cardiac arrest.

Harrisburg Smiles

Dental Assistant I

Harrisburg, NC | 2014 - 2015

- Took dental radiographs/x-rays when prescribed along with several other dental assisting tasks.
- Performed minor palliative care for dental emergencies by placing sedative filling.
- Assisted dentist during dental procedure by ensuring availability of instrumentation and practicing 4-handed dentistry techniques.
- Collected billing and insurance details from patients, and followed up with insurance companies to help file claims
- Placed composite for Class I, V, and VI restorations.
- Gave post-op instructions and explained treatment, oral hygiene, and plaque control instructions under supervision of the dentist.

SKILLS

Endodontics

X-rays

Electronic Medical Records (EMR)

Front-office tasks

Prosthodontics

4-handed dentistry

EDUCATION

Montgomery Community College

Dental Assisting

2013 - 2014

Troy, NC

Raleigh High School

High School Diploma

2008 - 2012

Raleigh, NC

CERTIFICATIONS

- DANB Certified Dental Assistant (CDA)
- DANB Coronal Polishing
- DANB Nitrous Oxide
- BLS (ARC), 2020