

Riley Burton

Experienced Bartender

Experienced bartender looking for an opportunity to manage other service staff to ensure an optimal customer experience that encourages repeat visits and maximizes check size.

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(123) 456-7890

Newark, NJ

[in](#) LinkedIn

Work Experience

Finito's Bar

Experienced Bartender

2018 - current | Newark, NJ

- Managed and trained 4+ other bar staff to deliver and exceptional dining and drinking experience for customers
- Managed the close out process for all bar staff to ensure tips and other gratuities were properly distributed based on performance
- Ensured that the receipt totals mirrored the totals in the cash till at the end of the night and double checked any discrepancies for any specific bartenders

Barbara's Beauty

Cosmetology

2013 - 2018 | New York, NY

- Provided consistent professional nail, hand and foot treatments in accordance with spa protocols and accepted certification practices
- Demonstrated comprehensive knowledge and understanding of all services and products while educating and training guests in these areas
- Provided high quality manicures and pedicures, including polish, cuticle and nail shaping

Designo

Customer Service

2012 - 2013 | Newark, NJ

- Exceeded sales targets by maintaining a robust knowledge of the inventory and quickly assessing customer needs
- Led on-boarding for 8 new retail customer service associates by maintaining detailed process logs of our procedures
- Handled customer inquiries and quickly resolved issues in one of the most highly trafficked target stores in the nation

Skills

- Budgeting
- Time Management
- Leadership
- Customer Service

Education

Georgetown University

Bachelor of Arts, Communication

2008 - 2012 | Washington, DC