

# GIO JONES

## Entry-Level Restaurant Manager

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☎ (123) 456-7890

📍 Providence, RI

🌐 [LinkedIn](#)

## WORK EXPERIENCE

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### Shift Supervisor

#### McDonald's

📅 2019 - current 📍 Providence, RI

- Supervised a team of 8 fast food employees to maintain smooth operations and customer satisfaction during busy shifts.
- Coordinated Deliveroo orders, ensuring timely and accurate meal preparation.
- Implemented quality control measures that lowered customer complaints by 43%.
- Monitored employee performance using metrics from Homebase, **providing feedback to improve overall team productivity by 24%**.

### Bartender

#### The Malted Barley

📅 2016 - 2019 📍 Providence, RI

- Tracked sales in Square for more efficient restocking, leading to a 19% reduction in stock outs and improved inventory management.
- Handled a high volume of orders while maintaining an organized bar area, demonstrating strong multitasking abilities.
- Processed payments with the Copper POS system to provide a seamless checkout experience with an error rate under 2%.
- **Increased daily sales by 42% by designing promotional cocktails** with top-shelf ingredients.

### Server

#### The Capital Grille

📅 2014 - 2016 📍 Providence, RI

- Provided excellent table service to an average of 42 customers per shift, maintaining a satisfaction rating of 96% based on feedback surveys.
- Collaborated with a team of servers to efficiently handle high-volume shifts, **minimizing wait times by 32%**.
- Maintained a clean and organized work station that contributed to a passing score on health inspections.

## EDUCATION

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Bachelor of Science

Food Service Management

#### Johnson & Wales University

📅 2010 - 2014

📍 Providence, RI

## SKILLS

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- Square
- PeachWorks
- Homebase
- Tablein
- ChefTab
- Lightspeed Analytics
- Deliveroo
- Copper