

César Cabal, RDH

Entry Level Dental Hygienist

Work Experience

Skills

Education

Dynamic and results-driven Entry Level Dental Hygienist with a strong foundation in dental office best practices and providing superior customer service. Consistently exceed practice goals and patient satisfaction, always providing creative solutions to improve patient experience. Ambitious and ready to embrace new challenges contributing to the practice's overall success as a Dental Hygienist.

✉ ccabal43@gmail.com

☎ (123) 456-7890

📍 Denver, CO

🌐 [LinkedIn](#)

Slimdental

Dental Office Receptionist

2020 - current | Denver, CO

- Manage the front office of a busy dental practice; greet patients and respond to requests for information and appointments.
- Implemented a new filing system to streamline front office operations that saved 10 hours per week of manual work and improved productivity by 27%.
- Verify insurance information, collect co-pays, and inform patients of their financial obligations. Review provider charges including dates of service, procedures, and accurately enter information in the billing software program.
- Investigate issues with past due invoices and use proven customer service strategies to reduce unpaid accounts by 34%.
- Enhance professional growth and development by participation in educational programs, in-service meetings, and workshops.

Grimaldi's

Hostess

2019 - 2020 | Denver, CO

- Greeted customers in a friendly and professional manner; answered questions and managed reservations. Maintained a clean and tidy waiting area and hostess stand.
- Managed the dining and seating flow by monitoring restaurant activity resulting in 65% decrease in wait times for customers, thereby increasing customer satisfaction by 42%.
- Managed the reservation list and verified each reservation to prevent overbooking resulting in 30% improvement in restaurant rating.

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- Organized
 - Critical Thinking
 - Teeth Cleaning
 - Teamwork
 - Soft Tissue Management
 - Multi-tasking
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Associate of Arts, Dental Hygiene

Community College of Denver

2019 - 2021 | Denver, CO