MASON GARNER

Customer Service Representative

CONTACT

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 - (123) 456-7890
 - Emerson, MO
 - LinkedIn in

EDUCATION

Bachelor of Arts Communications University of Missouri 2016 - 2020 Columbia, MO GPA: 3.6

RELEVANT COURSES

Communication Process
Rhetorical Process
Mass Communication Process
Interpersonal Communication
Organizational Communication

SKILLS

Verbal & written communication

Detail-oriented

Problem-solving

Compassionate & empathetic

Data analysis

People-focused

Goal-driven

CAREER OBJECTIVE

Passionate about improving the quality of people's lifestyles through unsurpassed care and service. Seeking to leverage my experience and studies of communication to empower customers within a people-driven organization like Integra to achieve their goals.

WORK EXPERIENCE

Sales Associate

Verizon

June 2018 - March 2020 / Columbia, MO

- Greeted customers as they entered the store, and immediately helped them check in for appointments or find products
- Achieved a 99.5% customer approval rating with a compassionate and empathetic approach
- Stayed up-to-date on new program offerings, and proactively made recommendations to customers based on their interests
- Exceeded personal sales goals by 8% on average by setting ambitious and organized goals weekly
- Anticipated customer pain points ahead of time, and demonstrated product and service usage to help customers get the most from their purchases
- Traveled 15% of the time to assist short-staffed area stores

PROJECTS

Tiger Toastmasters Club

Co-founder

2017 - 2020

- Co-founded the Toastmasters club on campus to help 70+ fellow students improve their presentation and public speaking skills
- Reached out to local community advocates and public speakers to give presentations 3 times per quarter to the club
- Organized extemporaneous and prepared speeches on wideranging topics from environmental topics to local campus issues
- Traveled to the 2019 International Toastmasters Convention to participate in, listen to, and network with public speakers