

ROSE NATHERS

ENTRY LEVEL BUSINESS ANALYST

CONTACT

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Pittsburgh, PA 

[LinkedIn](#) 

EDUCATION

B.S.

Business

University of Pittsburgh

September 2016 - April 2020

Pittsburgh, PA

GPA: 3.7

Relevant courses

Intermediate programming

Probability & Statistics

Linear Algebra

Applied Econometrics

Game Theory

Calculus 1-3

SKILLS

Modeling: Linear and logistic regressions

Data Visualization: Excel,

Google Sheets, Matplotlib,

Tableau

Problem Solving

Research and Analytical Skills

Bilingual (Spanish)

CAREER OBJECTIVE

Team-oriented critical thinker with intern experience and relevant undergraduate coursework. Motivated to join a group of seasoned business analysts and cross-functional teammates at Professional Technology Integration, where I anticipate growth and the chance to prove my abilities by reaching clients as a Spanish speaker.

WORK EXPERIENCE

Business Analyst Intern

Bainbridge, Inc.

August 2020 - current / Pittsburgh, PA

- Performed in-depth research and analysis to help 10+ Fortune 1000 companies stay ahead of their competition
- Compiled data using data visualization and Excel, working with 2 senior business analysts to infer meaningful insights that improved organizational processes for several companies, which ***saved a total of 90 man hours per month***
- Participated in 100+ hours of in-house workshops and state-wide conferences to improve industry knowledge
- Contributed to presentation preparations, and offered discussion in client and stakeholder meetings
- Drafted client reports under the supervision of senior analysts, ***receiving 100% positive feedback for alignment to client goals***
- Communicated strategies to analyst team, and received valuable feedback regarding approach to business observations

Administrative Assistant

GCSS Advisors

February 2017 - August 2020 / Pittsburgh, PA

- Greeted 100+ guests and clients each shift, directing them to appropriate offices and staff
- Responded to multi-line phone system, directing calls with wait times less than 90 seconds, and answered emails
- Managed customer accounts, and suggested improved organization method that ***reduced time spent finding information by 13%***
- ***Supported 6 office advisors***, overseeing their appointment calendars, booking accommodations, and typing memos
- Handled inventories, and ensured copy machine and printer remained functional, replacing toner and removing jams
- Maintained lobby appearance, sweeping, dusting, and rearranging furniture and entertainment selections