

# BRIAN SPAANS

## Entry-level Attorney

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☎ (123) 456-7890

📍 Houston, TX

🌐 [LinkedIn](#)

## EDUCATION

Juris Doctorate

**University of Houston**

📅 2019 - 2021

📍 Houston, TX

Bachelor of Arts

History

**University of Texas at Austin**

📅 2014 - 2018

📍 Austin, TX

## SKILLS

Debate; Legal Documentation; Research; Collaboration; Time Management; Networking

## BAR ADMISSIONS

- Texas

## CAREER OBJECTIVE

Detail-oriented entry-level attorney with 3 years of law firm and district court experience. Seeking an attorney role at Thomas Quinn LLP to further develop case research skills and provide clients with ethical maritime law advice and practical legal solutions.

## WORK EXPERIENCE

### Judicial Intern

#### U.S. District Court - Southern District

📅 2020 - current

📍 Houston, TX

- Drafted memoranda for 3 district judges
- Worked with 7 interns to edit case briefings, **increasing efficiency by 63% and productivity by 18%**
- Collaborated with 4 judges to make actionable recommendations based on appellate briefs
- Awarded Intern of the Month 7 times in 2020
- Reviewed recordings from large trials and **transcribed proceedings with 99% accuracy**

### Summer Intern

#### Lone Star Legal Aid

📅 2019 - 2019

📍 Houston, TX

- Compiled and filed 55+ motions for relevant casework
- **Conducted 41% of preliminary legal research** to help attorneys decide whether or not to adopt cases
- Outperformed drafting expectations, receiving partner endorsements for 94% of documents without revisions
- Communicated with clients from proceedings to closing arguments, **receiving 96% positive client reviews**
- Coordinated calendars and scheduled client meetings for 5+ attorneys, increasing efficiency by 7%

## PROJECTS

### Future Judges of Texas

#### Club Founder and President

- Created a club for 12 University of Houston law students
- Held quarterly networking events with lawyers and judges from across Texas, resulting in 100% of members receiving internship offers and 73% receiving job offers
- Hosted 4 judges across the region for seminars