

Karla Green

Daycare Teacher Assistant

Caring and friendly Teacher Assistant with experience in daycare and elementary school. Looking for an opportunity in a small daycare where I can combine my passion for education with my experience.

WORK EXPERIENCE

Little Daisy Daycare

Daycare Teacher Assistant

San Francisco, CA | 2018 - current

- Maintained a clean and tidy classroom consistent with health and safety standards for a total classroom of 16 students.
- Supported each child's social and emotional development and encouraged students to pursue their curiosity and interests.
- Worked with the lead teacher and in conjunction with other teacher assistants to ensure collaboration in helping students learn.
- Helped design and execute weekly lesson plans for each student.

Lincoln Elementary School

Teacher Assistant

San Francisco, CA | 2016 - 2018

- Participated in regularly scheduled team meetings to plan for and deliver collaborative teaching services.
- Adapted curriculum to address and meet individual goals for children as identified in their individualized education plans.
- Provided input to lead teacher on overall classroom performance and progress relative to the goals for the week.
- Facilitated physical, emotional, and developmental care and education for children by being a trusted, reliable resource.

Uber

Customer Support Representative

Washington, DC | 2014 - 2016

- Established processes for maintaining accurate work order files resulting in a decrease of 8% of delayed or missed tickets.
- Regularly followed up with customers regarding their issue which improved customer satisfaction by 4%.
- Quickly resolved customer questions or issues with a helpful and empathetic approach.

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(123) 456-7890

San Francisco, CA

[LinkedIn](#)

SKILLS

- Detail Oriented
- Diligent
- Reliable
- Leadership
- Lesson Planning

EDUCATION

Bachelor of Arts Education

University of Delaware

Newark, DE

2012 - 2016

CERTIFICATIONS

- Certified Teacher Assistant, CA