KAMERIE SMALLS

COLLEGE STUDENT RESIDENT ASSISTANT

CONTACT

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(123) 456-7890

University, MS

LinkedIn in

EDUCATION

B.S.

Dietetics and Nutrition University of Mississippi August 2021 - current University, MS GPA: 3.4

SKILLS

School Spirit Empathetic Community-oriented Planning Events Detail-oriented Problem-solving

CAREER OBJECTIVE

Freshman Dietetics and Nutrition Major at the University of Mississippi. Seeking a role as a Resident Assistant for Fuller hall, where my school spirit, event planning, and problem-solving skills would help new students become oriented and comfortable in their new campus home.

STUDENT PROJECTS

Student Dietetic Association

Secretary

January 2022 - current

- Organized internal communications for 60+ association members and 6 leadership members
- Collaborated with external associations and clubs to organize 12 fundraising and community-awareness events
- Answered 15+ phone calls per shift, directing inquiries to the appropriate team members and answering questions
- Scheduled 2+ monthly association meetings and 1+ weekly leadership meetings, recording minutes and goals

Racquetball Intramurals

Team Player

August 2021 - current

- Played on a team with a 33-member roster, competing across the state of Mississippi and maintaining a win rate of 82%
- Spearheaded team meetings and get-togethers, improving team cohesion and score rates by 18%
- Scored 110+ points in the opening season
- Decreased player turnover by 11% by forging genuine friendships

WORK EXPERIENCE

Server

Huddle House

May 2021 - August 2021 / University, MS

- Served 30+ tables per shift, recalling orders with 98% accuracy
- Provided a warm and comfortable atmosphere, achieving a tip percent of 22% on average
- Mentored 4 servers on best practices, increasing order size by 13%
- Aided management and kitchen staff in reducing idle time by 2 minutes by carrying out any dish that was ready, regardless of the server responsible