





# ASHLEY DOYLE

## Bank Teller

### CONTACT

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### EDUCATION

High school diploma  
Cole High School  
Denver, CO  
2008 - 2012

### SKILLS

Reliable  
Detail Oriented  
Organization  
Communication  
Personable  
Team Player

### CAREER OBJECTIVE

Knowledgeable Bank Teller with 6 years of banking experience and 9 years of trusted cash-handling experience providing excellent customer service through accurate customer transactions. Looking to leverage a sales mindset to promote cross-selling in order to meet the bank's goals and increase customer satisfaction.

### WORK EXPERIENCE

#### Bank Teller

Apple Bank

2017 - current / Denver, CO

- Balance cash drawer and ATMs, handling \$30K+ per day, with zero mistakes in four years.
- Ensure customer satisfaction with patience and a positive attitude; encouraging them to be proactive with their banking, and connect customers with account managers and loan officers.
- Adhere to strict opening and closing procedures to protect employees and bank assets.

#### Bank Teller

Alma Bank

2015 - 2017 / Denver, CO

- Quickly established credibility with customers by remembering names of regulars and creating a friendly rapport with customers.
- Adhered to strict safe deposit box operations and guidelines.
- Organized 200+ customer transaction receipts on a daily basis to ensure proper fulfillment in a timely manner.
- Assisted the supervisor with audits and daily vault balance which exceeded \$60K.

#### Cashier

Trader Joe's

2012 - 2015 / Denver, CO

- Properly completed all cash and credit transactions and ensured the transaction totals matched the recorded receipt totals.
- Quickly promoted to head cashier by demonstrating accountability, collaboration, and customer-focused service.
- Maintained a robust and thorough knowledge of the store and inventory to properly assist customers that assisted in a 93% customer satisfaction score.
- Recognized as Employee of the Month 2013 and 2014.